



# JORDAN Z. MARKS

ASSESSOR/RECORDER/COUNTY CLERK  
COUNTY OF SAN DIEGO

www.sdarcc.gov



## ASSESSOR'S OFFICE

1600 PACIFIC HIGHWAY, SUITE 103  
SAN DIEGO, CA 92101-2422  
(619) 236-3771 • FAX (619) 557-4056

## RECORDER/COUNTY CLERK'S OFFICE

1600 PACIFIC HIGHWAY, SUITE 260  
SAN DIEGO, CA 92101-2400  
P.O. BOX 121750, SAN DIEGO, CA 92112-1750  
(619) 237-0502 • FAX (619) 557-4155

# Recorder/County Clerk Fee Schedule

Effective March 1, 2024

## Recorder

Document Recording	Fee	Code
First page of all titles not associated with the real estate fraud fee - standard page size (8 1/2" x 11")	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
First page of all titles associated with the real estate fraud fee - standard page size (8 1/2" x 11") Titles associated with fraud fee: Deed of Trust, Notice of Trustee Sale, Assignment of Deed of Trust, Reconveyance, Notice of Default, Substitution of Trustee, Request for Notice, Notice of Rescission of Declaration of Default.	\$17.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1); GOV 27388(a)(1)
SB 2 – Atkins Building Homes and Jobs Act Fee to be charged for every real estate instrument, paper, or notice required or permitted by law to be recorded, except those expressly exempted from payment of recording fees, per each single transaction per parcel of real property. The fee imposed by this section shall not exceed two hundred twenty-five dollars (\$225) per single transaction. Please see GC 27388.1 for exemptions.	\$75.00	GOV 27388.1
Each additional page (8 1/2" x 11")	\$3.00	GOV 27361(a),(b),(c)
Release of lien by a state or local government entity (excludes federal)	\$20.00	GOV 27361.3(a),(c)
Non-standard printing (penalty print fee) - 9 lines per vertical inch or 22 characters per horizontal inch, per page	\$1.00	GOV 27361(a)(1)
Non-standard size page (other than 8 1/2" x 11"), per page	\$3.00	GOV 27361(a)(2)
Each additional title not associated with the real estate fraud fee	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Each additional title associated with the real estate fraud fee	\$17.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1); GOV 27388(a)(1)

Document Requiring Additional Indexing	Fee	Code
Each additional recording reference indexed	\$1.00	GOV 27361.2
Additional names indexed (each group of 10 names after the first)	\$7.00	GOV 27361.8; GOV 54985; ORD 10845

Maps	Fee	Code
Map recording – first page	\$54.00	GOV 27371; GOV 27372; GOV 27361.4(a),(b),(c); GOV 27397(c)(1); GOV 54985; ORD 10845
Map recording – each additional page	\$10.00	GOV 27372; GOV 54985; ORD 10845
Map copy – first page (sizes exceeding 11" x 17")	\$13.00	GOV 27366; ORD 10845
Map copy – each additional page (sizes exceeding 11" x 17")	\$0.50	GOV 27366; ORD 10845

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<b>Miscellaneous Recorder Services</b>	<b>Fee</b>	<b>Code</b>
Documentary transfer tax per \$500.00 (or a fraction thereof)	\$0.55	RTC 11911; ORD 9889
Monument preservation	\$10.00	GOV 27585
Notification of involuntary lien – first notice	\$13.00	GOV 27387; GOV 54985; ORD 10845
Notification of involuntary lien – each additional notice (at different address)	\$6.00	GOV 27387; GOV 54985; ORD 10845
Preliminary Change of Ownership Report	\$20.00	RTC 480.3(b)
Preliminary notice	\$23.00	GOV 27361.9; ORD 10845
Filing (non-recorded document)	\$12.00	GOV 27380; GOV 54985; ORD 10845
Record search (financing statement – request for information, etc.)	\$8.00	COM 9525(c); CCP 2103(d); GOV 54985; ORD 10634
Document copy or system generated report – first page (sizes up to and including 11" x 17")	\$2.00	GOV 27366; RES 2017-175
Document copy or system generated report – each additional page (sizes up to and including 11" x 17")	\$0.05	GOV 27366; RES 2017-175
Certification	\$1.00	GOV 27364; RES 2007-086

## Vital Records

<b>Certificates</b>	<b>Fee</b>	<b>Code</b>
Birth certificate/search – general public	\$32.00	HSC 103625; HSC 103525.5; HSC 100425; HSC 103650; WIC 18966
Birth certificate/search – government agency	\$22.00	HSC 103625; HSC 103525.5; HSC 100425; HSC 103650
Death certificate/search	\$24.00	HSC 103625; HSC 103525.5; HSC 100425; HSC 103650; PEN 14251
Fetal death certificate/search	\$21.00	HSC 103625; HSC 100425; HSC 103650
Marriage certificate/search – general public	\$17.00	HSC 103625; HSC 103525.5; HSC 100425; HSC 103650; FAM 509; FAM 1852
Marriage certificate/search – government agency	\$12.00	HSC 103625; HSC 103525.5; HSC 100425; HSC 103650
Decorative certificate keepsake (birth or marriage)	\$6.00	ORD 10634

## County Clerk

<b>Fictitious Business Name Filings</b>	<b>Fee</b>	<b>Code</b>
Fictitious business name statement (includes spouse) – original or renewal	\$54.00	BPC 17929(a),(d); GOV 54985; ORD 10824
Statement of abandonment	\$48.00	BPC 17929(b),(d); GOV 54985; ORD 10824
Statement of withdrawal from partnership	\$48.00	BPC 17929(c),(d); GOV 54985; ORD 10824
Each additional fictitious business name filed on the same statement	\$5.00	BPC 17929(a),(d); GOV 54985; ORD 10183
Each additional owner filed on the same statement	\$5.00	BPC 17929(a),(d); GOV 54985; ORD 10183
Record search	\$8.00	GOV 26854; GOV 54985; ORD 10634

<b>Fish &amp; Wildlife</b>	<b>Fee</b>	<b>Code</b>
Documentary handling fee	\$50.00	FGC 711.4(e)
Environmental impact report	\$4,051.25	FGC 711.4(b),(d)(3); FGC 713
Negative declaration or mitigated negative declaration	\$2,916.75	FGC 711.4(b),(d)(2); FGC 713
Substitute environmental document pursuant to a certified regulatory program	\$1,377.25	FGC 711.4(b),(d)(4); FGC 713

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<b>Notary Oath &amp; Authentications</b>	<b>Fee</b>	<b>Code</b>
Notary oath of office and bond filing (file, cancel, withdraw, or revoke)	\$64.00	GOV 8213; GOV 26849.1; GOV 54985; ORD 10824
Bond recording – first page	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Bond recording – each additional page	\$3.00	GOV 27361(a),(b),(c)
Notary or public health officer signature authentication	\$21.00	GOV 26852; GOV 54985; ORD 10824

<b>Legal Document Assistant</b>	<b>Fee</b>	<b>Code</b>
Legal document assistant registration	\$175.00	BPC 6404
Legal document assistant bond filing fee (file, cancel, withdraw, or revoke)	\$35.00	BPC 6405(c); GOV 54985; ORD 10824
Legal document assistant bond recording – first page	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Legal document assistant bond recording – each additional page	\$3.00	GOV 27361(a),(b),(c)
Legal document assistant identification card	\$32.00	BPC 6404; GOV 54985; ORD 10824
Legal document assistant identification card photo (1" x 1" photo required for all individual registrations)	\$11.00	BPC 6407; ORD 10824

<b>Unlawful Detainer Assistant</b>	<b>Fee</b>	<b>Code</b>
Unlawful detainer assistant registration	\$175.00	BPC 6404
Unlawful detainer assistant bond filing fee (file, cancel, withdraw, or revoke)	\$35.00	BPC 6405(c); GOV 54985; ORD 10824
Unlawful detainer assistant bond recording – first page	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Unlawful detainer assistant bond recording – each additional page	\$3.00	GOV 27361(a),(b),(c)
Unlawful detainer assistant identification card	\$32.00	BPC 6404; GOV 54985; ORD 10824
Unlawful detainer assistant identification card photo (1" x 1" photo required for all individual registrations)	\$11.00	BPC 6407; ORD 10824

<b>Process Server</b>	<b>Fee</b>	<b>Code</b>
Process server registration	\$100.00	BPC 22352(a)
Process server bond filing fee (file, cancel, withdraw, or revoke)	\$35.00	BPC 22353(c); GOV 54985; ORD 10824
Process server bond recording – first page	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Process server bond recording – each additional page	\$3.00	GOV 27361(a),(b),(c)
Process server identification card	\$32.00	BPC 22352(c); ORD 10824
Process server identification card photo (1" x 1" photo required for all individual registrations)	\$11.00	BPC 22355; ORD 10824

<b>Professional Photocopier</b>	<b>Fee</b>	<b>Code</b>
Professional photocopier registration	\$175.00	BPC 22453
Professional photocopier registration, if already a process server	\$100.00	BPC 22453.1
Professional photocopier bond filing fee (file, cancel, withdraw, or revoke)	\$35.00	BPC 22455(a)(2); GOV 54985; ORD 10824
Professional photocopier bond recording – first page	\$14.00	GOV 27361(a),(c); GOV 27361.4(a),(b),(c); GOV 27397(c)(1)
Professional photocopier bond recording – each additional page	\$3.00	GOV 27361(a),(b),(c)
Professional photocopier identification card	\$32.00	BPC 22453; BPC 22457(a); ORD 10824
Professional photocopier identification card photo (1" x 1" photo required for all individual registrations)	\$11.00	BPC 22457; ORD 10824

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<b>Miscellaneous County Clerk Services</b>	<b>Fee</b>	<b>Code</b>
Power of attorney (file, cancel, withdraw, or revoke) – first name	\$20.00	GOV 26855.1; GOV 54985; ORD 10824
Power of attorney (file, cancel, withdraw, or revoke) – each additional name	\$2.25	GOV 26855.1
Certificate of admitted surety insurer (Certificate of authority)	\$15.00	CCP 995.640; GOV 26855.3; GOV 54985; ORD 10824
Humane officer filing	\$22.00	CORP 14502(d); GOV 54985; ORD 10824
Foreign language translation certification (per document)	\$21.00	GOV 27293(a)(2)(C); GOV 54985; ORD 10824
Exemplification	\$20.00	GOV 26839
Record search	\$8.00	GOV 26854; GOV 54985; ORD 10634
Document copy or system generated report – first page (sizes up to and including 11" x 17")	\$2.00	BPC 17928; GOV 26831; ORD 10634
Document copy or system generated report – each additional page (sizes up to and including 11" x 17")	\$0.05	BPC 17928; GOV 26831; ORD 10634
Certification	\$1.00	GOV 26833; GOV 54985; RES 2007-086

## Marriages

<b>Marriage Licenses &amp; Ceremonies</b>	<b>Fee</b>	<b>Code</b>
Marriage license or replacement license (before the ceremony)	\$129.00	GOV 26840; GOV 26840.3; GOV 26840.7; GOV 54985; HSC 100435; WIC 18305; ORD 10824
Confidential marriage license or replacement license (before the ceremony)	\$144.00	GOV 26840.1(a),(b); GOV 26840.3; GOV 26840.8; GOV 54985; WIC 18305; ORD 10824
Civil ceremony	\$107.00	GOV 26861; GOV 54985; ORD 10824
Witness for civil ceremony	\$58.00	ORD 10824
Renewal of vows	\$107.00	ORD 10824
Deputy Marriage Commissioner application (for one day)	\$115.00	ORD 10824
Confidential marriage certificate amendment (one year or more after the date of event and recorded by the County Clerk)	\$79.00	ORD 10824
Duplicate marriage license (if lost, damaged, or altered within one year from the date of event)	\$79.00	FAM 360(c); FAM 510(c); ORD 10824
Application or renewal of approval to authorize confidential marriages	\$300.00	FAM 536

<b>Miscellaneous Marriage Extras</b>	<b>Fee</b>	<b>Code</b>
Decorative certificate keepsake	\$5.40 + cost of each keepsake in a single transaction	ORD 10845
Decorative marriage keepsake	\$4.00 + cost of each keepsake in a single transaction + sales tax	ORD 10824
Wedding ring	\$8.00 + cost of each ring in a single transaction + sales tax	ORD 10824

<b>Accounting</b>	<b>Fee</b>	<b>Code</b>
Returned check fee	\$25.00	ORD 8182

<b>Contact Information</b>	
Document Recording	(619) 238-8158
County Clerk Marriages and Vital Records	(619) 237-0502

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