JORDAN Z. MARKS

ASSESSOR/RECORDER/COUNTY CLERK
COUNTY OF SAN DIEGO
1600 Pacific Highway, Suite 260
San Diego, CA 92101-2400
P.O. Box 121750, San Diego, CA 92112-1750
(619) 237-0502
www.sdarcc.gov

INDIVIDUAL CERTIFICATE OF REGISTRATION AS A PROCESS SERVER

(Business & Professions Code Sections 22350-22360)

FEE SCHEDULE

Registration Filing: $100.00 Registration Fee
Filing Bond: $35.00 Filing Fee
Recording Bond: $14.00 (1st page)/ $3.00 (additional pages)
Identification Card: $32.00 Permanent ID Card
Temporary ID Card-No Fee
Photograph Info: $11.00 one (1) 1" x 1" ID Photo
NO PASSPORT PHOTOS
Surety Bond Info: **$2,000** Bond/cash in lieu of bond (**2 Years**)
Livescan Service info: Please submit **completed Live Scan** form confirming fingerprint submission to DOJ & FBI (Only for new filings or renewals filing after expiration)

RESET

☐ New Filing

OR

☐ Renewal-Previous Filing #_____

Surety Company: _____

Bond Number: _____

Expiration Date: _____

Type of Identification provided:

[ ] Driver's License [ ] State Identification
[ ] Military ID [ ] Passport

[ABOVE SPACE FOR OFFICE USE ONLY]

_____

[Print name of individual **as it appears on bond**]

☐ I have **not** been convicted of a felony.

☐ I have resided in the State of California for one year immediately preceding the date of this filing.

☐ I will perform my duties as a process server in compliance with the provisions of law governing the service of process in this state.

The name, age, address, e-mail address, and telephone number of the individual registrant is:

Registrant Name	Age	Mailing Address, City, State, Zip Code	E-mail Address	Telephone Number

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct to the best of their knowledge.

Executed at _____ _____ by _____

City & State Date Signature & Title