



# JORDAN Z. MARKS

ASSESSOR/RECORDER/COUNTY CLERK  
COUNTY OF SAN DIEGO

1600 Pacific Highway Suite 260  
San Diego, CA 92101-2400

P.O. Box 121750, San Diego, CA 92112-1750  
(619) 237-0502  
www.sdarcc.gov

## CORPORATE CERTIFICATE OF REGISTRATION AS AN UNLAWFUL DETAINER ASSISTANT

(Section 6401-6407, Business & Professions Code)

### FEE SCHEDULE

- Registration Filing: \$175.00 Registration Fee  
\*Registration fee includes One (1) Principal ID Card
- Filing Bond: \$35.00
- Recording Bond: \$14.00 (1st page)/ \$3.00 (additional pages)
- Identification Card: \$32.00 Additional/Replacement Cards
- Photograph Info: \$11.00 Identification Photos - One (1) 1x1  
**NO PASSPORT PHOTOS**
- Surety Bond Info: \$25,000 Bond or cash in lieu of

New Filing

OR

Renewal-Previous Filing # \_\_\_\_\_

*Note: Employees must qualify and register individually but may be covered under corporate/partnership bond.*

**Check here if employees will file under Corporate bond**

Expiration Date: \_\_\_\_\_

Bond No. : \_\_\_\_\_

Surety Co. : \_\_\_\_\_

Type of Identification of provided:

[ ] Driver's License [ ] State Identification

[ ] Military ID [ ] Passport

[ABOVE SPACE FOR OFFICE USE ONLY]

Completely fill in all personal information requested in Part A. Check each applicable box in parts B-F and provide information as requested for each box that is checked. Attach legible copies of all documents requested for each box that is checked (attach certified copies and original documents as specified).

### A. BUSINESS AND PERSONAL INFORMATION

\_\_\_\_\_ is a  
[Print name of partnership/corporation as it appears on bond]

Partnership or Corporation incorporated in \_\_\_\_\_ [State]

Business Name			Business Address, City, State, & Zip		
Officer(s) or General Partner(s)	Age	ID Type	Telephone	Mailing Address, City, State, & Zip	

### B. RENEWAL OF REGISTRATION

To be eligible to renew registration, the Corporate Officer or General Partner providing Education and Experience, as noted in Part C, shall complete 15 hours of continuing legal education courses, which meet the requirements of Business & Professions Code Section 6070, during the two-year period preceding renewal.

I, \_\_\_\_\_ have completed the legal education courses required by B&P 6402.2.  
Name of officer/partner

**D. CIVIL JUDGEMENT** (NOTE: This information must be provided for each corporate officer or general partner.)

1. Has any officer or general partner been held liable in a final judgment or a stipulated judgment entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice?

YES (must attach certified copy of each judgment) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

2. Has any officer or general partner had a civil judgment entered against him/her in an action arising out of negligent, reckless or willful failure to properly perform the obligation as a legal document assistant or an unlawful detainer assistant?

YES (must attach certified copy of each judgment) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

**E. Criminal Conviction** (NOTE: This information must be provided for each corporate officer or general partner. Conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Any conviction dismissed under Penal Code Section 1203.4 must be included.)

1. Has any officer or general partner been convicted of a felony?

YES (must attach certified copy of each conviction or disposition) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

2. Has any officer or general partner been convicted of a misdemeanor unlawful practice of law or contempt of the authority of a court under Business and Professions Code 6126 or 6127?

YES (must attach certified copy of each conviction or disposition) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

3. Has any officer or general partner been convicted of a misdemeanor violation of the provisions on legal document assistants and unlawful detainer assistants at Business and Professions Code 6400-6416?

YES (must attach certified copy of each conviction or disposition) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

**F. Revocation of Registration/Disbarment or Suspension**

(NOTE: This information must be provided for each corporate officer or general partner.)

1. Has any officer had his/her registration as a legal document assistant or an unlawful detainer assistant revoked by a County Clerk under Business and Professions Code 6413?

YES (must attach certified copy of each conviction or disposition) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

2. Is any officer or general partner presently disbarred or suspended from the practice of law pursuant to Business and Professions Code Sections 6100-6117?

YES (must attach certified copy of each conviction or disposition) NO

Name(s) of corporate officer or general partner for whom judgment information is being provided for:

I/We, the undersigned, declare under penalty of perjury under the laws of the State of California, the information on this application and all accompanying documents to be true and correct.

Note: Corporate applications must be signed by: Chairman of the Board, President, or Vice President AND the Secretary, any assistant secretary, the CFO, or any assistant treasurer. Partnerships must be signed by at least one general partner.

Executed at \_\_\_\_\_ by \_\_\_\_\_  
City & State Date Signature Print Name & Title

Executed at \_\_\_\_\_ by \_\_\_\_\_  
City & State Date Signature Print Name & Title